Agenda

Rural Transportation Advisory Committee
Tuesday May 17, 2022
1:00 PM Location Zoom

Join Zoom Meeting
https://us02web.zoom.us/j/89994649412?pwd=MGJMNDNiT25PS1A2WUlyQUdDamdOUT09
Meeting ID: 899 9464 9412
Passcode: 292628
One tap mobile
+13126266799,,89994649412#,,,,*292628# US (Chicago)
Dial by your location
312 626 6799 US (Chicago)

Item	Time	Description
1.	1:00-1:05	**Matters from the Public:** Limit of 3-minutes per speaker •*Members of the Public are welcome to provide comment on any public-interest, transportation-related topic, including the items listed on this agenda*
2.	1:05-1:10	**Approval of Draft Minutes*** •March 15th meeting
3.	1:10-1:15	**July meeting location**
4.	1:15-1:35	**Strategic Plan** (Isabella O'Brien)
5.	1:35-1:55	**Zion Crossroads Bowtie Project** (Chuck Proctor)
6.	1:55-2:15	**Lovingston Intersection Project** (David Cook)
7.	2:15-2:45	**Round Table Discussion & Identification of Future Topics** •Committee members are invited to share updates and topics of interest with the group
8.	2:45-2:50	**Additional Matters from the Public** •*Members of the Public are welcome to provide comment (limit of 3 minutes per speaker)*
9.	2:50	**Adjourn**

* Items requiring committee action.

Upcoming Meetings:
July 26, 2022

NOTICE of ELECTRONIC MEETING:
This meeting of the Rural Transportation Advisory Committee is being held pursuant to *Code of Virginia* § **2.2-3708.2**, which allows a public body to hold electronic meetings when the locality in which it is located has declared a local state of emergency, and the catastrophic nature of the emergency makes it impracticable or unsafe to assemble a quorum in a single location, and the purpose of the meeting is to provide for the discharge of its lawful purposes, duties, and responsibilities.

This meeting is being held via electronic video and audio means through Zoom online meetings and is accessible to the public with close captioning and there will be an opportunity for public comment during that portion of the agenda.

Notice has been provided to the public through notice at the TJPDC offices, to the media, web site posting and agenda.

The meeting minutes will reflect the nature of the emergency, the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.

A recording of the meeting will be posted at www.tjpdc.org within 10 days of the meeting.

Thomas Jefferson Planning District Commission

Regional Vision ▪ Collaborative Leadership ▪ Professional Service

Rural Transportation Advisory Committee

DRAFT Minutes, March 15, 2022

The video of the meeting can be viewed at https://www.youtube.com/watch?v=UFc6ZJcMtFU

VOTING MEMBERS		**STAFF**	
Tom Egeland, Louisa County	x	Sandy Shackelford, TJPDC	x
Dan Butch, Albemarle County		Lucinda Shannon, TJPDC	x
Jim Frydl, Greene County		Gretchen Thomas, TJPDC	x
Douglas Miles, Fluvanna County	x	Isabella O'Brien, TJPDC	x
Dylan Bishop, Nelson County		Ruth Emerick, TJPDC	x
Charles Proctor, VDOT, Culpeper	x		
David Cook, VDOT, Lynchburg	x		
Stephen Johnson, Jaunt	x		
Sara Pennington, Rideshare	x		
JM Whelan, Fluvanna County	x		
Kevin McDermott, Albemarle	x		
ALTERNATES		**GUESTS/PUBLIC**	
Rick Youngblood, VDOT	x	Josh Gillespie, Louisa County	x
David Benish, Albemarle County		Matt Lawless, Town of Scottsville	x
Stephanie Golon, Greene County		Wyatt Burttschell	x
Cindy Kings, Louisa County	x		

***Note**: The City of Charlottesville has declared a local state of emergency due to the COVID-19 pandemic and the nature of this declared emergency makes it impracticable or unsafe for the Thomas Jefferson Planning District Commission to assemble in a single location in the city. This meeting was held utilizing electronic virtual communication with the Zoom software application, and in accordance with virtual meeting provisions contained in Code of Virginia § 2.2-3708.2. A recording of the meeting was made available to the public on May 9, 2022 at https://www.youtube.com/watch?v=UFc6ZJcMtFU.*

1. CALL TO ORDER:

The Rural Technical Advisory Committee Chair, Tom Egeland, presided and called the meeting to order at 1:00 pm. Lucinda Shannon read the Notice of Electronic Meeting and Commissioner and Public Protocol.

2. MATTERS FROM THE PUBLIC (MINUTE 1:54):

a. **Comments by the Public:** None

b. **Comments provided via email, online, web site, etc.:** None

3. APPROVAL OF DRAFT MINUTES FROM JANUARY 18, 2021 (MINUTE 2:05):

Motion/Action: Tom Egeland moved to approve the minutes with a second from Douglas Miles, and the motion passed unanimously.

401 East Water Street ▪ Post Office Box 1505 ▪ Charlottesville, Virginia 22902-1505
Telephone (434) 979-7310 ▪ **Fax** (434) 979 1597 ▪ **Virginia Relay Users:** 711 (TDD) ▪ **email:** info@tjpdc.org ▪ **web:** www.tjpdc.org

4. MEETING SCHEDULE (MINUTE 2:27):

Motion/Action: Mr. Egeland made a motion to change the July 19th meeting to July 26th due to the APA Virginia conference. Mr. Miles seconded the motion and the motion passed unanimously.

5. FISCAL YEAR 2023 WORK PROGRAM (MINUTE 3:00):

Ms. Shannon presented the Work Program to the committee.

Stephen Johnson said he is excited about the Rural Needs Assessment portion of the Work Program. He said Jaunt wants to build strong relationships with those in rural communities.

Ms. Shannon reported that this Work Program will be brought to the TJPDC Board for approval at a future meeting.

Motion/Action: Mr. Egeland made a motion to approve the work program as presented. Kevin McDermott seconded the motion and it was unanimously approved.

6. SMART SCALE UPDATES (MINUTE 9:36):

Ms. Shackelford reminded the members of the committee to submit their applications to the TJPDC for a resolution of support to be voted on at a meeting in either May of June. She also noted that pre-applications should also be submitted by March 31 and final applications are due on August 1. Chuck Proctor said if anyone needs assistance, please reach out to him for help.

Mr. Egeland noticed he skipped something on the agenda and mentioned that the location for the July meeting needs to be discussed.

Ms. Shackelford noted that the City of Charlottesville extended their emergency order for another six months. The TJPDC may be moving to a hybrid schedule for meetings, but noted that whatever the City decides is what the TJPDC and MPO will have to abide by.

Ms. Shackelford noted that there are requirements for the board members to attend, with some exceptions, but members of the public and guests can still attend remotely. She will keep the committee posted on future meetings and any in-person requirements that may arise.

7. UTILITY-SCALE SOLAR PROJECTS (MINUTE 16:44):

Mr. Egeland presented on Utility-Scale Solar Projects from his experience in Louisa County.

Mr. Miles presented Utility-Scale Solar Projects from his experience in Fluvanna County.

8. ROUNDTABLE DISCUSSION & IDENTIFICATION OF FUTURE TOPICS (MINUTE 46:18):

a. Future Topics:

Mr. Proctor said perhaps it would be good to get an update on the bowtie intersection in Zion Crossroads and alternative intersections as a whole.

Ms. Shackleford said perhaps discuss an R-cut intersection proposed in Nelson County and the feedback received regarding that intersection.

Mr. Proctor noted there is a project that was just funded with intersections at I-66 and route 28 that has a roundabout on one end and an R-cut on the other. There is another with a double roundabout interchange.

b. Roundtable (49:39):
Tom Egeland reported Louisa has a new Director of Community Development, Josh Gillespie. Mr. Gillespie introduced himself to the committee members.

Kevin McDermott said they will be presenting to the Board of Supervisors about rural rustic roads and their 6-year plan tomorrow during the Board's work session. He noted that they are stockpiling their road paving money and are trying to determine what to do with it in the future. He is pleased that the MPO may be able to help with submissions for Smart Scale project applications in the County.

Stephen Johnson reported that Jaunt's TDP kicks off Friday. There will be a great deal of community and stakeholder engagement.

David Cook said their Spring public meeting will be on May 3rd at 4:00 pm at the Virginian in Lynchburg. He also reported that VDOT is working with local planning partners on Smart Scale pre-applications. He said they are also finalizing their pipeline studies, including the study in Lovinsgton.

Douglas Miles said the 600/618 intersection is about to go through more analysis. He reported that there is another project in the Fork Union area.

Chuck Proctor said he is working on Smart Scale. He said if anyone has any problems or if you need assistance, please reach out. He also said the Zion Crossroads study is underway with another potential public meeting in April. He also reported that the 29 North Corridor study is underway. Mr. Proctor went on to report that some pipeline studies are also underway and some are wrapping up.

Michael Barnes, VDOT, introduced himself to the committee and said he is looking forward to working with the committee.

Sandy Shackelford introduced Ryan Mickles and Ruth Emerick to the committee who then introduced themselves to the committee.

The next meeting will be on May 17, 2022.

Mr. Miles said they are in the latter part of the stage on studying short-term rentals. He has been talking with others about this and is looking for input. He asked if anyone has information on this topic, please contact him or Jon-Mikel Whalen directly.

Josh Gillespie said Louisa County is also looking at this issue. He said that in Orange County, the owner must be present on the property and available as a manager. He noted that Louisa is not looking at that type of ordinance.

Kevin McDermott said that Albemarle has a similar regulation as Orange County.

ADJOURNMENT:

Motion/Action: On a motion by Tom Egeland, the Rural Transportation Advisory Committee unanimously voted to adjourn the March 15, 2022 meeting at 2:08 pm.

REMOTE ELECTRONIC PARTICIPATION

This purpose of this policy is to provide for the Thomas Jefferson Planning District Commission (TJPDC) Rural Transportation Advisory Committee (RTAC) to permit a member to participate in a RTAC meeting through electronic communication means from a remote location, provided that:

A. Notification of Inability to Attend Because of Personal Matter, Disability, Medical Condition or Location.

On or before the day of the meeting, the member shall notify the Chair that he or she is unable to attend the meeting due to a personal matter; a temporary or permanent disability or other medical condition that prevents physical attendance; that a family member's medical condition requires the member to provide care for such family member; or that that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting. The member must identify the specificity the nature of the personal matter.

B. Quorum Physically Assembled; Approval of Remote Electronic Participation.

A quorum of RTAC must be physically assembled at the primary or central meeting location. The members present must approve of the remote electronic participation; however, the decision shall be based solely on the criteria in Section A, without regard to the identity of the member or items that will be considered or voted on during the meeting.

C. Record of Action.

The RTAC minutes shall reflect the specific nature of the personal matter; the disability or medical condition; the fact that a family member's medical condition that required the member to provide care for such family member, thereby preventing their physical attendance; or that that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting, as well as the remote location from which the absent member participated. If the absent member's remote participation is disapproved because participation would violate this policy, the disapproval shall be recorded in the RTAC minutes with specificity.

D. Audibility of Absent Member.

RTAC shall make arrangements for the voice of the absent member to be heard by all persons in attendance at the meeting location. If, for any reason, the voice of the absent member cannot reasonably be heard, the meeting may continue without the participation of the absent member.

E. Limitation on Remote Electronic Participation in Calendar Year.

Electronic participation by the absent member as provided in this policy shall not exceed two, or 25% of the meetings rounded up the next whole number, whichever is greater, RTAC meetings in each calendar year.

(Authorized pursuant to *Code of Virginia* § 2.2-3708.2)